5 March 2022

Risk Assessment for all activities undertaken by Monyhull Church at Monyhull Church

This risk assessment has been completed following consultation with the Elders (who are also the Trustees), Deacons, staff and representatives of the Facilities team. This risk assessment was issued on 5 March 2022 and was approved by the Elders.

Risk assessment is about identifying sensible measures to control the risks of transmission of COVID-19 in in activities at Monyhull Church. The process evaluates the threats and risks of a specified issue/situation and enables the likelihood that somebody could be harmed, together with an indication of how serious the harm could be, to be considered.

Likelihood / Probability
5. Highly likely to occur
4. Very Likely to occur
3. Likely to occur
2. Possible to occur
1. Very unlikely to occur

Severity / Significance / Consequence
5. Expected to result in church closure or significant harm to multiple individuals, death of an individual
4. Material threat to continued existence of church, or significant harm to single individual
3. Substantial adaptation required to ongoing operations
2.. Minor adaptation required to ongoing operations
1. Inconvenience to ongoing operations

RISK / PRIORITY INDICATOR MATRIX						
LIKELIHOOD / PROBABILITY	5	7	14	21	28	35
	4	6	12	18	24	30
	3	5	10	15	20	25
	2	4	8	12	16	20
	1	3	6	9	12	15
		1	2	3	4	5
		SEVERITY / SIGNIFICANCE / CONSEQUENCE				

Score = Severity x Likelihood + 2 x Severity
(this formula places additional emphasis on high severity issues)

Summary		Suggested Timeframe for Action
20+	High	Immediate / within days
15-19	Medium	Within weeks
1-15	Low	Whenever viable to do so

DRAFT

5 March 2022

What are the hazards?	Risk rating before control measures	What are you already doing to control the risks?	Action and status			Risk Rating after control measures
People who are symptomatic attend Monyhull Church and spread the virus	35	1. People who are symptomatic should not attend Monyhull. The website and an updated instruction sheet for regular ministries to be emailed or posted to attendees on ministry registers or to the members/attenders mailing list.	All regular ministries to send out			15

DRAFT

People who attend Monyhull church are later found to have the virus and therefore have potentially infected other attendees to the church	35	1. Face masks are not required to be worn in the church. However, we note the government suggests that people wear a face covering in crowded and enclosed spaces where you come into contact with other people you do not normally meet. Therefore, we are asking every attender to use their own discretion and wisdom in deciding when to wear a face mask. We continue to ask everyone to show grace, respect and patience with each other as we each decide for ourselves when to wear a mask. 2. Wherever possible ventilation in the building will be maximised – though it is acknowledged that the weather conditions will sometimes limit the ability to open doors etc.	Updated instruction sheet to be placed on the website			15
People who attend Monyhull church bring the virus into the building on their bodies contaminate touch points and people in the building	30	1. Two hand sanitisers are installed in the foyer. 2. For ministries where entrance is gained via doors other than the main entrance bottles of hand sanitiser are available. 3. Where ministries use shared equipment ideally this should have hard surfaces that can be cleaned after use. Attendees should sanitise their hands after use.	Completed Completed Ongoing			15
The virus can be spread from contact with surfaces at Monyhull church	30	1. After each meeting at church the building will be cleaned following the new cleaning protocols. These cleaning protocols emphasise the cleaning of touch points –	Monyhull caretaker to clean touch points between each activity			15

DRAFT

		door handles, door face plates, toilet seats and any other surfaces that can be touched.				
Communion		1. Where communion is served both the bread and wine will be served in individual cups	Communion preparation team and stewards are briefed on the serving protocols			
Refreshments		1. Where refreshments are served consideration will be given to serving food in a covid safe way. This includes providing food in individually wrapped packaging or the servers handing food out individually. 2. Servers do not need to wear face masks or gloves but should maintain high standards of hygiene (eg regularly washing their hands, sneezing and coughing into paper tissues etc)	Catering Support Team to brief all teams			

DRAFT